

The Joyce Theater Foundation is committed to fostering and supporting a diverse and inclusive environment, both on and off stage. We embrace and celebrate diversity in all its forms, and value the rich experiences and perspectives that arise from differences in race, ethnicity, socio-economic status, religion, age, sexual orientation, gender identity and expression, and cognitive and physical ability.

The Joyce Theater, New York's leading dance presenting organization, seeks qualified candidates to fill the **Front of House position of Part-Time Usher.**

Compensation:

\$16.50 per hour (this is expected to increase to \$17 per hour in January).

Description:

- Excellent customer service
- Experience in working with the public
- Comfortable with assisting large numbers of people in sometimes stressful situations
- Able to stay calm under pressure
- Flexible in solving problems
- Sensitive in dealing with patrons
- Well organized
- **Must be available to work a consistent weekly schedule of 3-4 evening shifts.**
- Must be available to work 2.5 to 3.5 hours per shift. (Hours will vary week to week depending upon how long the performance runs).
- Able to work standing for entire shift

Duties and Responsibilities:

- Arrive 1 hour prior to curtain to handle and organize programs. (Matinee performances are at 2pm and evening performances are at 7:30pm).
- Greet patrons upon arrival
- Escort patrons to their designated seat locations
- Assist patrons with mobility equipment
- Provide patrons with pertinent information regarding the performance
- Monitor the audience for prohibited items
- At the close of each performance, inspect the isles for lost items
- Assist with evacuations when necessary

Not sure you meet 100% of our qualifications? Research shows that men apply for jobs when they meet an average of 60% of the criteria. Yet, women and other people who are systematically marginalized tend to only apply if they meet every requirement. If you believe that you could excel in this role, we encourage you to apply. We are dedicated to considering a broad array of candidates, including those with diverse workplace

experiences and backgrounds. Whether you're new to arts and culture administration, returning to work after a gap in employment, simply looking to transition, or take the next step in your career path, we will be glad to have you on our radar. Please use your cover letter to tell us about your interest in the arts and dance and what you hope to bring to this role.

About The Joyce Theater Foundation

The Joyce Theater Foundation ("The Joyce," Executive Director, Linda Shelton), a nonprofit organization, has proudly served the dance community for over three decades. Under the direction of founders Cora Cahan and Eliot Feld, Ballet Tech Foundation acquired, and The Joyce renovated the Elgin Theater in Chelsea. Opening as The Joyce Theater in 1982, it was named in honor of Joyce Mertz, beloved daughter of LuEsther T. Mertz. It was LuEsther's clear, undaunted vision and abundant generosity that made it imaginable and ultimately possible to build the theater. Ownership was secured by The Joyce in 2015. The theater is one of the only theaters built by dancers for dance and has provided an intimate and elegant home for more than 400 U.S.-based and international dance companies. The Joyce has also expanded its reach beyond its Chelsea home through off-site presentations at venues ranging in scope from Lincoln Center's David H. Koch Theater, to Brooklyn's Invisible Dog Art Center, and to outdoor programming in spaces, such as Hudson River Park. To further support the creation of new work, The Joyce maintains longstanding commissioning and residency programs. Local students and teachers (1st–12th grade) benefit from its school program, and family and adult audiences get closer to dance with access to artists. The Joyce's annual season of about 48 weeks of dance now includes over 300 performances for audiences in excess of 100,000 patrons. Visit Joyce.org for more information.

Joyce Theater Foundation employees share a rich work experience with colleagues who embrace the institution's mission of programming and promoting a wide spectrum of dance.